

**Budget & Finance Committee  
Regular Meeting  
May 24, 2005 – 3:00 p.m.  
Tribal Office Board Room**

**1. Call to Order & Roll Call-**

Committee Chairperson Ann Marie Johnson called the meeting to order at 3:03 p.m. Those present: Stephanie Awonohopay, Laurie Reiter, Jamie Loudbear-Wayka, Kathy Kaquatosh, Jeremy Weso, Harold Wilkes and Dan Maine. Also present for the meeting was, Brenda Wilber, Penny Escalante, Annette Warrington, Wayne Pecore, Stacie O'Kimosh and Jennifer Gauthier.

**2. Moment of Silence-**A moment of silence was observed.

**3. Review Minutes Dated April 21, 2005-**

**Motion made by Stephanie Awonohopay to approve the minutes dated April 21, 2005. Motion was seconded by Jamie Loudbear-Wayka. All those in favor of the motion signify by saying aye, 6-for, 0-opposed, 1-absent. Motion carried.**

**4. Daycare Budget Status-**

Early Child Care Services Department Director Penny Escalante was present and informed the committee that she doesn't foresee a budget shortfall. Previously a \$53,000 shortfall was anticipated but with controlled spending Penny believes she can make it through this fiscal year without a shortfall.

**Laurie Reiter arrived at 3:10 p.m.**

Committee briefly talked about collection and Penny stated that she really doesn't have a problem with people not paying. Committee talked about the Tribe's debt collection policy but no action was taken.

**Motion made by Jeremy Weso to accept the Early Child Care Services Department Budget Status Report. Motion was seconded by Kathy Kaquatosh. All those in favor of the motion signify by saying aye, 7-for, 0-opposed. Motion carried.**

**5. Burial RFP-**

Dan Maine informed the committee that after reviewing the proposals for Life Insurance as a possible funding mechanism for the Burial Fund he found that it does not appear to be economically feasible.

Dan recommended that the committee should look into investing some of the burial fund monies. If the money is invested the Tribe could still raise the burial amount to \$5000 per person.

Committee members feel that the committee needs to also look at the wake assistance amount. The amount has been \$125 per person for local wakes for years but yet all the costs continue to rise.

Committee would like Dan to work with the investors to find out what kind of investments would be best and give the committee a status report at the next meeting.

**6. FY 2006 Tribal Budget Process Update-**

Jeremy had his staff put together all the FY 2006 budget proposals. If the committee approved the budgets as they requested now, the amount would be \$12,241,378 compared to the FY 2005 amount of \$8,887,053. Since the requested amount is so high committee members have a lot of questions. Chairperson Johnson asked that the committee members go through and look at all the budgets and if there is a major increase look over the actual budgets and have all questions ready for the next meeting.

Jeremy stated that some of the increases are due to grant matches and the committee needs to be careful to not cut that departments budget because that could mean loss of a grant which could end up costing the tribe thousands of dollars.

Chairperson Johnson would like Kathy Kaquatosh to bring the spread sheets and would like the committee members to think about doing the priority listing.

**7. FY 2006 IDC Budget Process Update-**

Jeremy will continue working on the IDC budget and will try to have the IDC pool by the June 1, 2005 meeting.

**Harold Wilkes was excused at 4:55 p.m.**

**8. Budget Process Policy (Set Special Meeting)-**

Committee likes the budget process policy that Jeremy created and decided they would follow that and make changes as they go through the current budget process. Chairperson Johnson stated that she doesn't think there needs to be a special meeting to discuss the issue but will keep it on the agenda.

**9. Contingency Guidelines (Set Special Meeting)-**

Committee feels that the Judgment Funds and Contingency Guidelines should be included with the budget process policy. Committee did not set a special meeting to discuss the issue, no action was taken.

**10. FY 2005 Quarterly Revenue & Expense Monitoring Review-**

Committee briefly discussed the revenue and expense. No action was taken. Committee would like to have the revised monthly status report on the next agenda.

**11. Fee Review/Set Joint Meeting with Enforcement & Resource Protection Committee-**

**Motion made by Laurie Reiter to table. Motion was seconded by Kathy Kaquatosh. All those in favor of the motion signify aye, 6-for, 0-opposed, 1-absent. Motion carried.**

**12. Accounts Receivable Update-**

Annette Warrington is working with Loan Fund on accounts receivable.

Committee would like to make sure every department has a collection policy.

Chairperson Johnson stated that this issue will be taken off the agenda until the information is gathered and ready to come to committee.

**13. Other Business-**

Jeremy stated that changes need to be made to Ordinance 04-33 FY 2005 Budget. Committee went over the requested changes and made the following motion;

**Motion made by Laurie Reiter to approve the amendments to Ordinance 04-33-FY 2005 Budget to decrease Recreation line item to create Alternative Additional Projects and Courthouse Operations & Maintenance. Motion was seconded by Jamie Loudbear-Wayka. All those in favor of the motion signify by saying aye, 0-for, 6-opposed. Motion DIED.**

Committee decided not to pass that motion because during the discussion Jeremy also brought up the fact that the Burial Fund line item could be depleted by next month and that change would need to be reflected in the amendment to the ordinance.

**Laurie Reiter was excused at 5:40 p.m.**

Jeremy also informed the committee that GAP is broke. Committee went over the problems with GAP and would like a plan of action for the June 1, 2005 meeting.

**Motion made by Jeremy Weso to approve the amendment to Ordinance 04-33 FY 2005 Budget with the recommended changes. Motion was seconded by Stephanie Awonohopay. All those in favor of the motion signify by saying aye, 5-for, 0-opposed, 2-absent. Motion carried.**

Some committee members asked is Finance was ever going to go back to weekly payables. Kathy stated that they don't plan on it because doing weekly the tribe ends up owing the bank money and by doing the payable twice a month the tribe actually earns interest.

**14. Adjournment-**

**Motion made by Kathy Kaquatosh to adjourn. Motion was seconded by Dan Maine. All those in favor of the motion signify by saying aye, 5-for, 0-opposed, 2-absent. Motion carried.**

**Meeting adjourned at 5:55 p.m.**

Respectfully Submitted by  
Legislative Staff Services